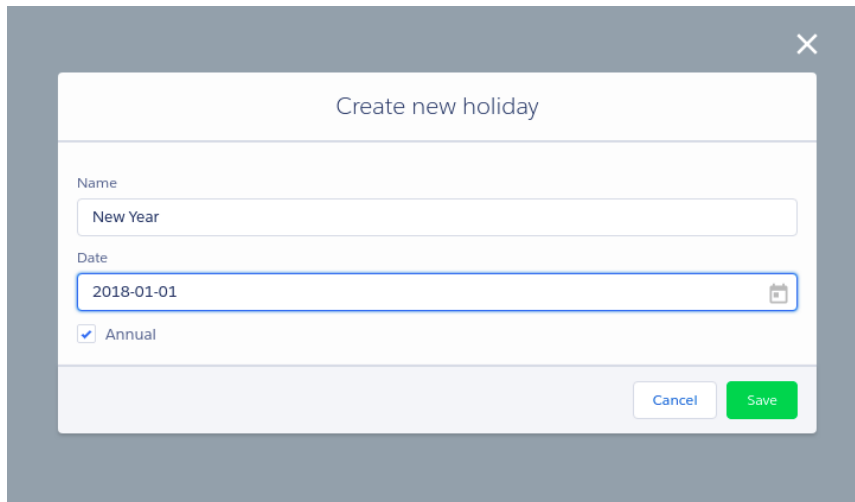


Holidays

Short periods over which the payment of instalments will be suspended, for instance, due to the office being closed. Holidays will affect loan schedules so that no repayments are planned on those days.

Create a new Holiday



The screenshot shows a dialog box titled "Create new holiday" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- Name:** A text input field containing "New Year".
- Date:** A date picker field showing "2018-01-01" with a calendar icon on the right.
- Annual:** A checkbox labeled "Annual" which is currently checked.
- Buttons:** "Cancel" and "Save" buttons at the bottom right.

To create a new Holiday click + *Create* button at the upper right-hand corner and fill the following fields:

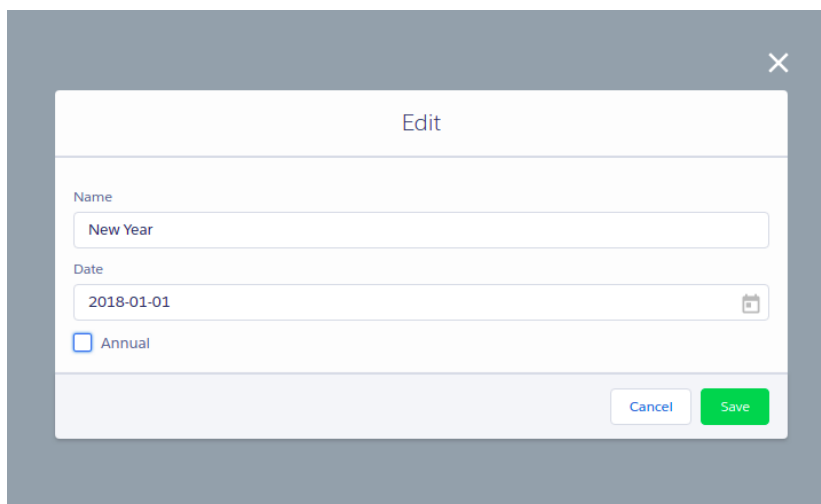
- **Name** (required)
- **Date**

Mark checkbox:

- **Annual** (optional)

After that, click **the Save** button to save the new entry or **Cancel** button to quit without changes.

Edit Holiday



The screenshot shows a dialog box titled "Edit" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- Name:** A text input field containing "New Year".
- Date:** A date picker field showing "2018-01-01" with a calendar icon on the right.
- Annual:** A checkbox labeled "Annual" which is currently unchecked.
- Buttons:** "Cancel" and "Save" buttons at the bottom right.

Click on the entry you want to edit to go the entry details where you will find the **Edit** button.

Once changes made click **Save** to save them or **Cancel** to discard.